

Deadline: Friday, 7 May 2010

Return Form to :

PAN-PACIFIC EXHIBITS INTERNATIONAL PTE LTD

461 Tagore Ind Ave Singapore 787830

Tel : (65) 6459 6006 Fax : (65) 6459 2002

Attn : Mr Leonard Goh

Email : leonard@pan-pacific-exhibition.com



Form E4

SERVICE LOCATION PLAN

Contracted Exhibitor Details :

Company Name	: _____	Stand No	: _____
Address 1	: _____	City	: _____
Address 2	: _____	State	: _____
Address 3	: _____	Postal Code	: _____
Tel	: _____	Country	: _____
E-mail	: _____	Fax	: _____
Authorised By	: _____	Title	: _____

It is imperative that the Exhibitor provide the following information where applicable as it will be used by the official contractors to install your orders as accurately as possible in the requested positions.

1. Sketch on the grid plan provided the locations of your utilities ordered, such as power sockets & spotlights.
2. Please note that the positions of the fluorescent lights provided for in the standard packages are fixed and a relocation charge will be imposed for any change. (See Form E1 for the locations).
3. The positions for lights are on the walls or fascia unless the stand has another structure to support them.
4. If the location plan of any service is not submitted, it will be placed at the discretion of the official contractor and any relocation will be at the Exhibitor's expense.

PLEASE INDICATE THE LOCATIONS OF YOUR ELECTRICAL REQUIREMENTS ON THE REVERSE OF THIS FORM

Please Keep a Copy For Your Records

